

Directions: Please complete shaded areas below.

Department Name: WASD
Project Name: PCTS – Project Control and Tracking System
Project Amount: \$1.4 million
Preparer Name & Contact Information: D. Viera 786 552-8288

Project Type: Please check (✓) one.

☐ Enterprise ☐ Communities of Interest ☒ Department Specific

Funding Source: Please check (✓) one.

☐ GF Capital ☒ Proprietary Capital

☐ **Mandated Requirement**
(If checked (✓), please indicate who is mandating this request as well as the time frame)

Department Priority of Initiative (1, 2, 3, etc.)

Section A

Background:

Provide any relevant background information to include existing investments in the proposed project. If applicable, please include any information explaining why this is a mandated project.

WASD has a large capital budget and has recently received a large allocation of GOB funds. A composite system is needed to track and monitor the program of projects to be developed with these funds. This system will provide program management as well as specific data on capital projects under each program.

Problem Statement:

Define the problem, need, or opportunity.

The Department needs to track and monitor work issued to various contractors and consultants as work is issued, in process and completed.

Solution:

What is the proposed solution?

The solution is to issue system requirements as part of the program management RFP to be issued. Selection will include a system to become the standard for WASD.

Expected Benefits / Direct Payback:

State the benefits of solving the problem or reaching the goal. Hints: "How the project will reduce costs (perhaps from reducing redundant tasks such as data entry), better decision making at each step of a process (perhaps due to more accurate and timely information), or improved efficiency (thanks to fewer steps to process a transaction).

Specify collective benefits and identify benefits that are specific to each stakeholder. Wherever there are metrics (numbers or targets) for improvement, be sure to include them. Examples: "Reduce communications costs by 20%" or "Increase revenues by \$1,340,500 in fiscal year 2007.

The expected benefit will be to: meet project deadlines; improve work issuance to consolidate wherever possible geographically and/or by work type; source projects more effectively; reduce overscheduling of resources.